



Transport Canada
Transports Canada

LETTER OF EXPECTATION FOR REGIONAL ADVISORY COUNCIL (RAC) MEMBERS

I, as a RAC Member, agree to work within the mandate of the RACs as listed below and in accordance with the RAC Terms of Reference.

The RAC mandate is to advise on an adequate level of oil spill preparedness and response in your geographical region, as identified within Part 8 of the *Canada Shipping Act (CSA), 2001*.

RACs are to advise Marine Safety and may make recommendations to the Minister of Transport Canada with respect to Part 8 of the CSA, 2001.

The primary objective of the RACs is to share and address issues of mutual concern on oil spill preparedness and response.

The RACs are purely advisory bodies, with no authority to make policy, direct operations, approve plans, or resolve disputes.

RAC members will table any change in the status of their interests related to the regime and in the event of a conflict of interest, will refer the matter to Transport Canada.

RAC appointment is for a three-year term. RAC membership is voluntary and members may resign at any time by providing notification to the TC Regional RAC Secretariat.

RAC meetings will be held twice a year. Every effort will be made to accommodate RAC members when scheduling meetings. As a RAC member attempt should be made to attend each meeting. If an additional meeting is necessary it will be pre-approved by the Regional Transport Canada office.

Transport Canada will provide the logistics for RAC meetings; the department will also provide secretarial services.

Transport Canada will provide travel expenses for RAC members to travel to RAC meetings in accordance with Treasury Board directives. As identified in these directives all RAC member travel will be pre-approved by Transport Canada.

By signing this letter of expectation as a RAC member you agree to work within the terms listed above.

Signature – RAC Member

Date